



Jeremy Proces

Language instructor

Enthusiastic teacher committed to making learning exciting and impactful. With a track record of creating engaging classrooms, I'm passionate about helping students grow and fostering a love for learning. I prioritize clear communication and strive to create a positive and inclusive environment for all.

✉ jeremy.proces@gmail.com

☎ +66 96 901 70 22

📍 Chonburi, Thailand

🌐 [linkedin.com/in/jeremy-proces](https://www.linkedin.com/in/jeremy-proces)

WORK EXPERIENCE

Full-time lecturer in the Bachelor of Arts Burapha University International College (BUUIC)

04/2022 - Present

Chonburi, Thailand

Achievements/Tasks

- Teach courses in English for Academic Purposes and Academic & Technical Writing.
- Organize field trips, projects, and extracurricular activities for enhanced student learning.
- Deliver engaging lectures on topics including SDGs, economic integration, and inclusive development in Thailand.
- Foster critical thinking and guide students in research and academic projects.
- Serve as an academic advisor for student career development.

Political Affairs Attaché Embassy of the Kingdom of Belgium in Thailand

11/2020 - 01/2022

Bangkok Thailand

Achievements/Tasks

- Produced over 50 in-depth and comprehensive reports on a wide range of topics, contributing to informed decision-making processes.
- Monitored the political and economic landscape of the region, providing timely updates and analysis to Belgian MOFA.
- Actively participated in seminars, meetings, and discussions with various partners, fostering strong diplomatic relations.
- Successfully managed the Thai-Belgian Alumni network, facilitating engagement and collaboration among alumni members.
- Assisted in the management of the Embassy's social media accounts, ensuring effective communication and outreach.

English Teacher Anuban Amnat Charoen School

11/2016 - 09/2020

Amnat Charoen, Thailand

Achievements/Tasks

- Conducted daily English language instruction, creating an engaging learning environment.
- Trained and guided students in various fields.
- Actively participated in school activities and events.

Volunteer Project Coordinator Sustainable Laos Education Initiatives

05/2015 - 10/2016

Kengkia village, Lao P.D.R

Achievements/Tasks

- Managed projects of the association in close collaboration with the project manager, ensuring successful implementation and impact.
- Wrote detailed weekly and monthly reports, providing comprehensive updates on project activities and progress.
- Maintained regular communication with strategic partners and donors of the association, cultivating strong relationships and securing continued support.
- Provided support and guidance to local staff, fostering their professional development and ensuring project objectives were met.



EDUCATION

Master of Arts in International Relations and Diplomacy

Lancaster University, United Kingdom

09/2017 - 09/2019

2:1 Upper Second Class Honours

Bachelor's Degree in International Cooperation

Haute Ecole de la Province de Namur, Belgium

09/2010 - 09/2013



TECHNICAL SKILLS

Office Suite	Word, PowerPoint, Excel	Operating system	Windows, Android, IOS
Social Media	Facebook, Twitter, LinkedIn, Instagram	Project Management	Strong knowledge of project management methodologies: the SWOT analysis, the logical framework approach, the project life cycle, etc.
Computing	Excellent writing skills (academic and general)		



SOFT SKILLS

- Organization
- Communication
- Time management
- Analytical thinking
- Interpersonal skills
- Problem-solving
- Cultural sensitivity
- Adaptability
- Teaching
- Teamwork



LANGUAGES

English Full Professional Proficiency	French Native or Bilingual Proficiency	Thai Limited Working Proficiency
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INTERESTS

- History
- Teaching
- Sustainability
- Human Rights
- Mindfulness
- Diplomacy
- Global affairs
- Climate Change
- Hiking/trekking



REFERENCES

Ms. Sibille de Cartier d'Yves
 "Ambassador of Belgium to Thailand, Laos, Cambodia and Myanmar"
 Contact: Sibille.Decartier@diplobel.fed.be

Mr. Manuele Mambelli
 "Lecturer at Burapha University International College"
 Contact: Manuele.ma@go.buu.ac.th