

Monparath Charatwattananich, Ph.D

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Objective

To obtain a challenging job of Learning and Development Manager in a multinational organization
To obtain a challenging job of Talent Acquisition Manager in a multinational organization

Experience

A chairperson of B.A. program in Global business communication and modern media

Nov 2020- August 2024

An instructor at Burapha University International College. Chonburi, Thailand

May 2020-present

Teaching and curriculum development in higher education

- A chairperson and an instructor at Burapha University International College in the B.A. Program,
 - Responsible for program success performance (**Curriculum 2559**, Program in Communication skills in Human Resource Development and Global Business communication; **Curriculum 2564**, Program in Human Resources and Communication; and **Curriculum 2567**, Program in Global Business Communication and Modern Media) in term of student's graduation rate, new academic year intake students and student's overall performance, students' studying challenges and students' needs.
 - Developed and responded administrative tasks for the newly 2567 Curriculum; Global Business Communication and Modern Media using Outcome Based Expectations (OBE) as part of the AUN academic assurance system
 - Assign program instructors' teaching load to meet yearly academic study plan as well as other special English language teaching programs in summer semester and extra academic services.
 - Monitor program instructors' teaching performance, grading evaluation and overall instructor's key tasks, teaching, research, academic services and cultural conservation activities.
- Teaching courses in three fields: English language, HRM & HRD; and Communications
 - *English language field*: English Academic Writing, Intensive English Program A1-A2 level; English for communication and presentation
 - *HRM and HRD fields*: Principle in HRM, Human Resources Information System (HRIS), Recruitment and Performance Appraisal, Recruitment and Talent Management Instructional design and development, HRD and Ethics, HRD and Globalization, Coaching and Performance in Human Resources, Human Resources Development Applications
 - *Communications field*: Verbal and Nonverbal communication, Issues in Global Communication and Ethics, Communication Policies and Planning, Communication Strategies, Crisis Management Communication.

- **Academic Research and International conference/ webinar achievements**

Published a research article in the International Journal “Studies in English Language and Education as below APA reference:

Charatwattanach, M., & Proce, J. (2024). Language attitudes toward Global Englishes:

Is Thai accented English our identity? Studies in English Language and Education, 11(1), 343-361. <https://doi.org/10.24815/siele.v11i1.29941> (An international academic journal in Scopus & SJR Quartile 1)

- Being a peer reviewer for the following Journals:

- READ Journal (Research in English and Education Journal): Apr, 2024
<https://jim.usk.ac.id/READ/index>
- GLENS: Global English Insights Journal in Indonesia. May, 2024
<https://journal.lontaradigitech.com/GLENS/index>

- A guest speaker in international conference/webinar for the following events:

- The International Webinar Lecture Series on Language and Culture: Navigating Language and Culture in the New Eduscape; on April 4-7, 2022, hosted by Bukidnon State University, Malaybalay City, Bukidnon, Philippines.
- The International Webinar series on “National English-Medium Instruction Program Conference 2023”; Theme: Reimagining English-Medium Education: Diversity, Equity, Inclusion, and Togetherness, in the topic “ Innovative Teaching Development”, on August 19-20, 2023, hosted by Eastern English Medium Instruction Promotion Center, BangboWitthayakom School.

- **Special assignments**

- Obtained training and assigned as AUN internal assessor from Academic year 2564 until present
- Appointed by the Dean to be a secretary to an Internal Education Quality Assurance on Education Criteria for Performance Excellence (EdPEX) for the college in academic year 2564 and 2565

HR Development Manager at Emerson Electric (Thailand) Ltd., Rayong Nov 2014-Jan 2019

Training and Development responsibility

- Conducted training survey and analysis for employee annual training plan and budgeting
- Developed annual training plan, courses based on employee level matrix
- Designed and developed training courses that meet time, context and address local needs
- Searched and approved technical training programs requested by departments or work-functions
- Controlled and monitored training budgets
- Acted as a corporate E-Learning controller as well as a facilitator for core training programs
- Certified an accredited corporate trainer for a core program “Korn Ferry Competency development and Voices 360 Feedback Facilitation & Coaching” in 2016
- Co-managed with regional trainer and trained the Korn Ferry Competency architecture model identifying to Director, Manager and key staff level in Southeast Asia region during 2016
- An internal trainer for supervisor and leader level on leadership program such as Train the Trainer, English Language teaching

Recruitment responsibility

- Managed recruitment plan, co-managed with regional on the head count approval and hiring process for subcontractors, and non-exempt (officer and manager) level
- Searched and approved proper job board agencies that meet staffing requirements
- Recruiting management for employees from staff up to managerial level
- Able to use Oracle Recruitment system as one of the local and global recruitment software applications; commenced in 2018
- Manage 2-3 recruitment subcontractors to assure sufficient staff supporting for production line

Training courses obtained

- Safety officer (Management level) April 1-2 , 2015
- Compelling Presentation Skill November 2015
- A master class in Korn Ferry Leadership Architect™ Global competency Framework Jan 21,2016
- A master class in Voices® 360 Feedback Facilitator & Coaching Jan 22, 2016

Customer Program Management Advisor at Celestica (Thailand) Limited, Chonburi

▪ Aug 2004-Sep 2012

- Managed the customer focused team resources include process/test/quality engineer, material planning, purchasing and program administrator, motivated, coached and facilitated team to achieve customer's satisfaction
- Responsible and managed customer's project phases from start P0 to Revenue Released phase
- Prepared and presented monthly executive report to customers
- Attended all needed conference calls for project updating, managed and accommodated time zone
- Directed constant communication with customers, managed expectation and avoid surprised miss communication
- Worked with corporate program managers to ensure smooth global project management and transferred

Key Account Manager at Molex (Thailand) Co.,Ltd. Chacheongsao Sep 2002-Aug 2004

- Prepared and developed sales budget and achieved individual budget
- Managed project pipeline as part of revenue and budget while achieving technical and engineering customer's satisfaction
- Conducted new product training and presentation to customers: buyers, engineers and quality team.

Senior Sales Engineer at Molex (Thailand) Co., Ltd. Chacheongsao Nov 1997-Sep 2002

- Responded for quality and potential 12-15 sales-call per week
- Worked with customer engineering design team on the new product design to assure Molex products are awarded in the design
- Provided quotation, monitored purchase orders and followed up delivery commitment as well as customers' quality complaints following up.

Education

Doctoral of Philosophy in Teaching English as a Global Language (International Program), Faculty of Education, Burapha University, Chonburi, Thailand 2019

Master in Management in Human Resources Management (English Program), Faculty of Management and Tourism, Chonburi, Thailand. 2013

Bachelor of Arts in English Language and Literature, Faculty of Humanities, Burapha University (formerly Sri Nakharinwitrot), Chonburi, Thailand 1989

Certifications

- A master class in Korn Ferry Leadership Architect™ Global competency Framework Jan 21,2016
- A master class in Voices® 360 Feedback Facilitator & Coaching Jan 22,2016
- Approved Coach Specific Training Hours (ACSTH) of 60 Hours by BE Management Coach Institute Feb 8-29, 2020

Training Courses abilities (Freelance Trainer)

- Time management skills
- Negotiation skills
- Communication skills
- Supervisory skills and leadership skills
- On-the-Job-Training (Train the Trainer)
- Presentation skills
- Coaching for Performance; team coaching and individual coaching (ICF coaching approach)